

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED MAY 16, 2016

Minutes of the Regular Meeting of the Board of Trustees
April 18, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Craig Woods	Superintendent	Notus
Robert Godina	Trustee/Chairman	Parma
Jim Norton	Superintendent	Parma
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Jennifer Brock, Notus Trustee/Vice Chairman; Michael Lankow, Marsing Trustee; and Shelley Shenk, Homedale Trustee.

Guests: Darlene Hotchkiss, Retired English Teacher; Kelly Adcock, COSSA Academy Aide; Brandy Bennett, CRTEC ISS/Transportation Coordinator; Juan Garcia, COSSA Academy Teacher; Kristie Dorsey, CRTEC Short Term Training Coordinator; and Theresa Hulbert, CEA Representative.

APPROVE AGENDA

Rob Sauer moved to approve the agenda as presented. Craig Woods seconded the motion. Motion carried.

EXECUTIVE SESSION

No executive session this month.

APPROVE MINUTES

Craig Woods moved to approve the minutes for the regular Board meeting of March 17, 2016 as presented. Norm Stewart seconded the motion. Motion carried.

BILL SCHEDULE

Norm Stewart moved to approve the bill schedule as presented. Rob Sauer seconded the motion. Motion carried.

OLD BUSINESS

Lost ADA – Busing Issue

Dr. Nevill discussed with the Board the average percentage reduction in ADA when COSSA Academy is in session and the consortium schools are not. The Board stated that they would like administration to watch this for the 2016-2017 school year. No decisions were made.

COSSA Academy Calendar
2016-2017

Dr. Nevill presented the Board with a 4-day per week calendar, with one Friday added per month, for approval for COSSA Academy for the 2016-2017 school year. Craig Woods moved to approve the COSSA Academy 2016-2017 calendar as presented. Norm Stewart seconded the motion. Motion carried.

Additional Staff Allocation
(BA+24, MA)

Dr. Nevill reported to the Board that it would cost \$6,847.41 out of various COSSA funds to pay those teachers who have a BA+24 or MA the extra staff allocation funds that the districts received through their salary based apportionment. No decisions were made.

Additional Staff Allocation
(BA+24, MA)

Dr. Nevill asked the Board to approve a resolution allowing COSSA to pay their teachers who have a BA+24 or MA the extra staff allocation funds that the districts received through their salary based apportionment. The Board took no action.

AP English Proposal

Jim Norton stated that Parma would not have kids available to participate in an AP English class. Darlene Hotchkiss thanked the Board for their time and consideration. No decisions were made.

ERR/TLC ADA
to Special Ed

Discussion was held regarding the ADA funds that the Extended Resource Room (ERR) & the Therapeutic Learning Center (TLC) located at COSSA Academy help create and whether or not those should be sent directly to the Special Education budget rather than allowing COSSA Academy to keep part of the funding as the other districts who house programs do. The Board asked to have these funds looked at while budgeting this coming year. No decisions were made.

Kristy Dorsey arrived at this time.

NEW BUSINESS

CEA

No additions to the submitted reports.

Business Office

No additions to the submitted reports.

Special Services Report

No additions to the submitted reports.

Administrative /Professional-
Technical/COSSA Academy
Report

Dr. Nevill reported that we had received notification from the State Department of Education that we would still be able to continue offering the Professional-Technical math to students for credit.

Christy Tayler arrived at this time.

Dr. Nevill discussed with the Board the possible effects of districts extending their calendars on COSSA Employees. The Board asked him to work out the costs for the additional one week of Professional Development that the Wilder School District would like to add and discuss it with the Superintendent. No decisions were made.

COSSA BOARD POLICIES

Policies – First Reading

First reading was held on Policy 207 – Board of Trustees Code of Ethics. Rob Sauer moved to bring Policy 207 – Board of Trustees Code of Ethics back for a second reading. Norm Stewart seconded the motion. Motion carried.

First reading was held on Policy 208 – Board Member Conflict of Interest. Rob Sauer moved to bring Policy 208– Board Member Conflict of Interest back for a second reading. Norm Stewart seconded the motion. Motion carried.

First reading was held on Policy 113 – Student and Family Privacy Rights. Rob Sauer moved to bring Policy 113– Student and Family Privacy Rights back for a second reading. Norm Stewart seconded the motion. Motion carried.

First reading was held on Policy 114 – Copyright Compliance. Rob Sauer moved to bring Policy 114– Copyright Compliance back for a second reading. Norm Stewart seconded the motion. Motion carried.

First reading was held on Policy 418 – Alternate Route to Graduation. Rob Sauer moved to bring Policy 418– Alternate Route to Graduation back for a second reading. Norm Stewart seconded the motion. Motion carried.

First reading was held on Policy 419 – Special Education Record Retention. Rob Sauer moved to bring Policy 419– Special Education Record Retention back for a second reading. Norm Stewart seconded the motion. Motion carried.

Policies – Second Reading

No policies to review for second reading this month.

PERSONNEL

Diana Zigars asked the Board to ratify her acceptance of the resignation from Elizabeth Glenn, Special Education Assistant (Homedale Elementary School, Special Day Class Severe) as of April 25, 2016. The Board unanimously moved to ratify the acceptance of the resignation as presented.

Diana Zigars asked the Board to ratify her acceptance of the resignation from Shelly Gaertner, Special Education Assistant (Marsing, Speech/Language &

Occupational Therapy Assistant) as of April 18, 2016. The Board unanimously moved to ratify the acceptance of the resignation as presented.

Dr. Nevill asked the Board to ratify his hire of Greg Hale as the COSSA Academy Principal/CTE Coordinator for the 2016-2017 school year at the amount of \$68,000 with a supplemental for the 2015-2016 Summer School session. Craig Woods moved to ratify the hire of Greg Hale as presented. Shelley Shenk seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further request by the Board than those mentioned above.

ADJOURNMENT

Craig Woods moved to adjourn the meeting at 7:28 p.m. Shelley Shenk seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTincher, Clerk