

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED JANUARY 19, 2016

Minutes of the Regular Meeting of the Board of Trustees
December 17, 2015

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 5:07 p.m. by Acting Chairman Jim Norton at the CRTEC Conference Room. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Robert Godina	Trustee; Chairman	Parma
Jim Norton	Superintendent	Parma
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Christy Tayler, Wilder Trustee; Jennifer Brock, Notus Trustee/Vice-Chairman; Michael Lankow, Marsing Trustee; Shelley Shenk, Homedale Trustee.

Guests: Kristie Dorsey, CRTEC Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative, "Student 2015-16" and guardian, "Student 2015-18" and guardian, and "Student 2015-19" and guardian.

APPROVE AGENDA

Craig Woods moved to add E. Old Business # 5 – continuing discussion of online classes at COSSA Academy and to move executive session above item C. Norm Stewart seconded the motion. Motion carried.

Robert Godina arrived at this time taking over as Chairman.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). After a full and complete discussion upon motion duly made by

Craig Woods and seconded by Jeff Dillon the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Aye, Homedale-Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 5:10 p.m. on the 17th day of December 2015 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b), Jeff Dillon, Craig Woods, Robert Godina, Jim Norton, Norm Stewart, Rob Sauer, Dr. Harold Nevill, Diana Zigars, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 5:20 p.m. Craig Woods moved to reconvene into open session. Norm Stewart seconded the motion. Motion carried.

**EXECUTIVE SESSION -
ACTION(S)**

Jeff Dillon moved to allow "Student 2015-16" to reenroll into COSSA Academy as of January 4, 2015. Craig Woods seconded the motion. Motion carried.

Jeff Dillon moved to allow "Student 2015-17" to reenroll into COSSA Academy as of January 4, 2015. Craig Woods seconded the motion. Motion carried.

Jeff Dillon moved to allow "Student 2015-18" to reenroll into COSSA Academy as of January 4, 2015. Craig Woods seconded the motion. Motion carried.

Jeff Dillon moved to allow "Student 2015-19" to reenroll into COSSA Academy as of January 4, 2015. Craig Woods seconded the motion. Motion carried.

Craig Woods moved to take "Employee A" off of probation. Norm Stewart seconded the motion. Motion carried.

APPROVE MINUTES

Rob Sauer moved to approve the minutes for the regular Board meeting on November 16, 2015 and the special Board meeting on November 23, 2015 as presented. Jeff Dillon seconded the Motion. Motion carried.

BILL SCHEDULE

Craig Woods moved to approve the bill schedule as presented. Jeff Dillon

seconded the motion. Motion carried.

OLD BUSINESS

Annual Board Visits On Monday, November 9, 2015 Dr. Nevill visited the Parma and Wilder School Boards for his annual update. On Monday, December 14, 2015 Dr. Nevill visited the Homemdale Board. Marsing & Notus are scheduled for January, 2016.

Anderson, Julian & Hull The lawyer is concerned that the ruling in the recent court case concerning Analysis of *Joki v. West Ada* “fees” may apply to PTE fees in the PTS. If so, the most significant impact may be to students enrolled in the CNA and EMT programs. No decisions were made.

SDE 60 Hours per credit Discussion was held in regard to the SDE informing Dr. Nevill that they will no longer grant waivers, based on COSSA Academy’s 4-day schedule, for the 60 hour per credit requirement. COSSA Academy needs to determine how to eliminate the need for a waiver. No decisions were made.

Academy ADA Growth Dr. Nevill passed out five years of enrollment numbers for COSSA Academy. No decisions were made.

Kristie Dorsey arrived at this time.

COSSA Academy online Discussion was held regarding COSSA Academy students who are placed into Classes online classes for various reasons. Dr. Nevill passed out information showing the status of COSSA Academy students who are currently taking online classes and stated that he would like to hire an “intervention specialist”. Jeff Dillon stated that we need to make sure that the teachers can differentiate as needed and recommend looking into professional development and possibly bringing in a principal. No decisions were made.

Jim Norton left at this time.

NEW BUSINESS

CEA Joetta Fulgenzi stated that the annual CEA Scholarship basket raffle brought in around \$1600 for their scholarship fund.

Business Office No additions to the submitted reports.

Special Services Report No additions to the submitted reports.

Administrative /Professional- No additions to the submitted reports. Technical/COSSA Academy Report

COSSA BOARD POLICIES

Policies – First Reading First Reading was held on Policy 112 – Board of Trustee Meetings. Jeff Dillon

moved to bring Policy 112 – Board of Trustee Meetings back for a second reading. Rob Sauer seconded the motion. Motion carried.

First Reading was held on Policy 206 – COSSA Wellness Policy. Jeff Dillon moved to bring Policy 206 – COSSA Wellness Policy back for a second reading. Rob Sauer seconded the motion. Motion carried.

First Reading was held on Policy 409 – Non-Resident Enrollment. Jeff Dillon moved to bring Policy 409 – Non-Resident Enrollment back for a second reading. Rob Sauer seconded the motion. Motion carried.

Policies – Second Reading

No policies to review for second reading this month.

PERSONEL

No personnel report this month.

**BOARD REQUESTS
TO ADMINISTRATION**

Jeff Dillon would like to see a summary of mileage payments per employee.

Jeff Dillon would like to continue discussion in regards to hiring a principal for COSSA Academy.

Jeff Dillon asked that Dr. Nevill bring a copy of the report from the Food Service Audit from the State Department of Education.

ADJOURNMENT

Rob Sauer moved to adjourn the meeting at 6:37 p.m. Norm Stewart seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk