

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED DECEMBER 18, 2017

Minutes of the Regular Meeting of the Board of Trustees
November 20, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Christy Taylor	Trustee	Wilder
Barbara Skogsberg	Trustee; Vice Chairman	Notus
Robert Godina	Trustee; Chairman	Parma
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Deborah Downing	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Craig Woods, Notus Superintendent; Jim Norton, Parma Superintendent; Jason Sevy, Marsing Trustee; and Rob Sauer, Homedale Superintendent.

Guests: Joetta Fulgenzi, CEA/Special Olympics Representative; and Isaac Moffitt, COSSA Academy Teacher.

APPROVE AGENDA

Presented agenda approved by unanimous consent.

EXECUTIVE SESSION

No executive session was held

APPROVE MINUTES

Barbara Skogsberg moved to approve the Regular Meeting Minutes of October 16, 2017 as presented. Norm Stewart seconded the motion. Motion carried.

BILL SCHEDULE

Norm Stewart moved to approve the bill schedule as presented. Shelley Shenk seconded the motion. Motion carried.

OLD BUSINESS

Dr. Nevill stated to the Board that due to a COSSA employee workman's compensation claim last year, COSSA's workman's compensation insurance modifier is being increased which may result in an increase in the premium when we renew this year.

Chrsity Tayler arrived at this time.

Dr. Nevill state that he will visit consortium Board meetings to make his annual report to each District and the schedule was included in his administrative report.

Discussion was held regarding the status of staff who are currently showing as not holding a certification in ISEE, and/or who are on alternate route, and the possible impact this may have on consortium reports and funding.

NEW BUSINESS

- CEA No additions to the submitted reports.
- Business Office No additions to the submitted reports.
- Special Services Report No additions to the submitted reports.
- Administrative Report No additions to the submitted reports.
- Career & Technical/CRTEC Greg Hale asked the Board to declare one of the CTE Trainer Diesel motors as obsolete so that the Diesel program could either scrap it or sell it to put the funding in the student activity account. Norm Stewart moved to declare the CTE Trainer Diesel motor as obsolete. Christy Tayler seconded the motion. Motion carried.
- Short-Term Training Report No additions to submitted reports.

COSSA BOARD POLICIES

- Policies – First Reading No policies to review for first reading this month.
- Policies – Second Reading No policies to review for second reading this month.

PERSONNEL

Special Education Director Diana Zigars recommended that the COSSA Board of Trustees declare an emergency to hire Carissa Boice on an Alternate Route to Certification , she is currently participating in the ABCTE program. Barbara Skogsberg moved to approve the above declaration as presented. Shelley Shenk seconded the motion. Motion carried.

BOARD REQUESTS TO ADMINISTRATION

Barbara Skogsberg asked Dr. Nevill to bring with him to the District Board meetings the number of CTE students who are showing positive placement in

the program that they came to COSSA to study.

ADJOURNMENT

Shelley Shenk moved to adjourn the meeting at 6:44 p.m. Norm Stewart seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk