

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director  
Diana Zigars, Special Education Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

**APPROVED JANUARY 20, 2015**

Minutes of the Regular Meeting of the Board of Trustees

December 15, 2014

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:05 p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Rob Sauer	Superintendent	Homedale
Jim Norton	Superintendent	Parma
Robert Godina	Trustee	Parma
Jennifer Brock	Trustee	Notus
Sonny Sarceda	Trustee; Chairman	Wilder
Dr. Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Norm Stewart, Marsing Superintendent; Craig Woods, Notus Superintendent; Jeff Dillon, Wilder Superintendent; Shelley Shenk, Homedale Trustee; and Betty Ackerman, Marsing Trustee/Vice-Chairman..

Guests: Jeb Bechtel, COSSA Maintenance Employee.

**APPROVE AGENDA**

Jennifer Brock moved to approve the agenda as presented. Robert Godina seconded the motion. Motion carried.

**APPROVE MINUTES**

Jennifer Brock moved to approve the regular minutes of November 17<sup>th</sup>, 2014 as presented. Robert Godina seconded the motion. Motion carried.

**BILL SCHEDULE**

Jennifer Brock moved to approve the bill schedule as presented. Robert Godina seconded the motion. Motion carried.

**PERSONNEL REPORT**

Robert Godina moved to ratify the hire of Phyllis Schleicher as a Special Education Assistant by Special Education Director Diana Zigars. Her current assignment is in the Resource Room at Wilder Jr/Sr High School. Jennifer Brock seconded the motion. Motion carried.

## **OLD BUSINESS**

No additions to the submitted reports.

Rob Sauer arrived at this time.

## **NEW BUSINESS**

CEA No additions to the submitted reports.

Business Office No additions to the submitted reports.

Special Services Report No additions to the submitted reports.

Administrative /Professional-  
Technical/COSSA Academy  
Report No additions to the submitted reports.

## **COSSA BOARD POLICIES**

Policies – First Reading First Reading was held on Policy 322 – CRTEC Leadership Premiums. Jennifer Brock moved to adopt the above policy as presented. Robert Godina seconded the motion. Motion carried.

Policies – Second Reading Second Reading was held on Policy 202 – Food Service Program. Jennifer Brock moved to adopt the above policy as presented. Robert Godina seconded the motion. Motion carried.

Second Reading was held on Policy 320 – Use of Agency Provided Cell Phones. Jennifer Brock moved to adopt the above policy as presented. Robert Godina seconded the motion. Motion carried.

## **EXECUTIVE SESSION**

Chairman Sonny Sarceda announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Robert Godina the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 67-2345 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been

counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Not Present, Homedale-Aye, Chairman Sarceda declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 67-2345 Idaho Code, directly thereupon convened into an executive session at 6:43 p.m. on the 15<sup>th</sup> day of December 2014 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 67-2345(1)(b), Rob Sauer, Jim Norton, Sonny Sarceda, Jennifer Brock, Robert Godina, Dr. Harold Nevill, Diana Zigars, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 6:59 p.m. Jennifer Brock moved to reconvene into open session. Robert Godina seconded the motion. Motion carried.

Jennifer Brock moved to expel “Student 2014-16” from COSSA Academy for the remainder of the school year. Rob Sauer seconded the motion. Motion carried.

Jennifer Brock moved to deny admittance to COSSA Academy for “Student 2014-17” from COSSA Academy with no guarantee of admittance at a later date. Rob Sauer seconded the motion. Motion carried.

## **ADJOURNMENT**

Chairman Sonny Sarceda adjourned the meeting at 7:00 pm.

Respectfully submitted,

Dawnita Tincher, Clerk